

Acceptable Use Policy (AUP)

1. I will take care of the school devices.

<input type="checkbox"/> I will carry devices in the closed position with two hands.	<input type="checkbox"/> I will not leave water bottles or food near the device.
<input type="checkbox"/> I will only use the device with clean hands.	<input type="checkbox"/> I will keep my hands on my own device.
<input type="checkbox"/> I will plug the Chromebook into the charger when I am done.	<input type="checkbox"/> I will not change settings or appearance of the Chromebook without permission.

2. I will use the school devices and school accounts for school purposes only.

<input type="checkbox"/> I will always stay on task and access appropriate content.	<input type="checkbox"/> I will not access or participate in any games without teacher approval.
<input type="checkbox"/> I will only use my Google account for teacher directed activities at school and at home.	<input type="checkbox"/> I will not click on advertisements or pop-up messages.

3. I will always protect private information.

<input type="checkbox"/> I will use strong passwords and keep them private.	<input type="checkbox"/> I will NEVER sign in as someone else.
<input type="checkbox"/> I will tell a teacher if I know someone's privacy has been invaded.	<input type="checkbox"/> I will NEVER share private information online.

4. I will respect our digital community.

<input type="checkbox"/> I will always think before I click or post.	<input type="checkbox"/> I will NEVER pretend I am someone else online.
<input type="checkbox"/> I will be kind and thoughtful online.	<input type="checkbox"/> I will NEVER bully, threaten, or harass anyone online.

5. I will create and maintain a responsible digital footprint.

<input type="checkbox"/> I will obey copyright laws and give credit when due.	<input type="checkbox"/> I will NOT cut and paste someone else's words to use as my own.
<input type="checkbox"/> I will take pride in my work and do my best online.	<input type="checkbox"/> I will NOT post photos or names without consent.

**Student signatures will be required and collected electronically via Google Form.*